

**EMERGENCY WARREN COUNTY COMMISSIONERS MEETING**  
**THURSDAY MARCH 26, 2020**

The Warren County Commissioners met for their fourth meeting of the month of March 2020.

Commissioners present for the meeting: Clay Andrews, Brian Jordan, Adam Hanthorne.

Also, in attendance: Auditor, Robin Weston-Hubner; EMA Director, Phil Astell; Clerk, Michelle Hetrick; Zoning Director, John Kuiper; Surveyor, Randy Haddock; Sheriff, Rusty Hart.

Public: Remotely – County Attorney, Ingrid Barce; County Attorney, Jud Barce.


1. The meeting was called to order by Brian Jordan.
2. Brian led the pledge.
3. New Business:
  - a. Order to Close the Warren County Courthouse to the Public – Jordan read a letter to County employees and Resolution Amending Warren County Employment Policy. Jordan explained the Courthouse would be closed to the public unless by appointment. Families First Coronavirus act will begin April 2<sup>nd</sup>. Adam Hanthorne made a motion to approve Resolution #2020-0326A Amending Warren County Employment Policy with a second by Clay Andrews, all voted in favor. Clay Andrews made a motion to approve Resolution #2020-0326B Commissioner letter stating closing of the courthouse to the public with a second from Adam Hanthorne, all voted in favor.
  - b. Warren County Disaster Emergency Management Declaration – Resolution #2020-0326C was read by Jordan which will allow the County to be reimbursed for COVID-19 Emergency by the Federal Government. Adam Hanthorne made a motion to approve Resolution #2020-0326C with a second from Clay Andrews, all voted in favor.
  - c. COVID-19 Emergency – Discussion concerning the purchasing process for emergency supplies for the EMA. Weston-Hubner presented information concerning this from the State Board of Accounts. Information states that one commissioner can approve the purchases but all must approve at an open meeting. Adam Hanthorne made a motion to be in charge of approving purchases for emergency by the EMA with a second from Clay Andrews, all voted in favor.
4. Office Holder –
  - a. Michelle Hetrick questioned if public could enter the Courthouse to make child support payments. It was explained that public can come in by appointment only. Hetrick explained the Primary Election has been moved to June 2, 2020. Hetrick inquired about cleaning supplies for the polling places. The Commissioner stated this can be taken care of in the near future. Hetrick requested a water heater be installed in the lower floor women's bathroom. Jordan will look into this.
5. Public Comment – No public comments.

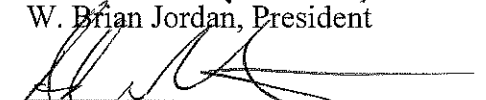
Next Commissioner meeting April 6, 2020 @ 6:30 p.m.

There being no further business Adam Hanthorne made a motion to adjourn with a second from Clay Andrews, all voted in favor.

ATTEST:

  
Robin Weston-Hubner, Auditor

  
W. Brian Jordan, President

  
Adam Hanthorne, Vice President

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Clay Andrews